



**Pan-International Wire & Cable (M) Sdn. Bhd.**

We are a manufacturing company specialised in wires and cables for computer, tele-communication, household electrical and electronic appliance wiring use. We had been in business since early 1989. The production facility is located in Kawasan Perusahaan Seberang Jaya, Seberang Perai, Penang.

We are URGENTLY inviting highly motivated and dedicated individuals to join us for the following position:-

**Production Clerk, Operator**

Penang - Seberang Jaya Responsibilities:

- Make production job corrections involving direct and indirect labor, quantities produced, quantities scrapped, and labor reported at both manufacturing facilities
- Run Job Error Processing twice per day, at the start and end of shift
- Review each Production Job upon completion to verify accuracy of parts received, material issued, and scrapped quantities
- Work closely with Supervisors in communicating errors needed to be resolved in a timely manner
- Maintain files of Job Paperwork by Product Codes according to ISO Standards
- Assist when necessary in the printing of required labels and forms of Job Paperwork

Requirements:

- Candidate must possess at least a Primary/Secondary School/SPM/ "O" Level, Diploma, Advanced/ Higher Graduate Diploma, any field.
- Required skill(s): Ms. Office
- Ability to work independently with minimum supervision.
- Required Language(s): English, Mandarin, Bahasa Malaysia
- Applicant must be able to work in Seberang Jaya.
- Fresh graduates/ Entry level are encouraged to apply.
- Full time position(s) available

Come and be a part of our company! Send in your resume to aishah [@pan-intl.com](mailto:@pan-intl.com)

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